

VOLUNTEER PROGRAM

Okotoks Minor Soccer Association (OMSA) is built on the commitment and dedication of our volunteers. Soccer is the largest participation minor sport in Alberta! The success of our club to meet the demands of growth, offer quality programs and continued enjoyment of our members depends on you the volunteer. Our club has grown to the size we need many more volunteers in all aspects of our program.

OMSA charges a volunteer deposit of \$100.00 per family in lieu of volunteering. The OMSA fee has been set at an affordable level when measured against those of other local soccer and sports groups. We encourage, invite and really need our members to step forward and help out in one of the volunteer roles of the club.

There are many positions that if volunteers did not fill, may result in your child not being able to play soccer. If you do not volunteer, your fee will go towards paid staff for those positions that are positively essential to Club operations and are not being done by volunteers; i.e. uniforms/equipment return.

Our "Sports Manager" volunteer tracking system allows us to track all volunteer involvement on a family basis. Although we will make every effort to assign the volunteers to their preferred choices as indicated on the registration form, we cannot always guarantee the availability of the chosen volunteer role. Families who do not choose a second or third choice will be assigned "as needed" for their second and third choice. In order to be fair and accountable to all OMSA members, your volunteer deposit will be cashed if you do not fulfill your volunteer commitment at some point during the season.

We will make every attempt to contact members by e-mail and/or phone to fulfill your volunteer commitment. Please get in touch with your coach or team manager if you have not volunteered or you have not been contacted to volunteer by June 15, 2012.

The numerous volunteer opportunities, which can be fulfilled in lieu of paying the fee, are listed below. If you are interested in helping with any of these positions or have expertise in any other area please contact omsa@shaw.ca

TEAM VOLUNTEER ROLES		
Roles	Description	Season
Assistant Coach	Assist the head coach during practices and games.	Both
CMSA Field Marshall	Control abuse of game officials by team spectators.	Both
Coach	Assume coaching responsibilities for a team.	Both
Equipment Return	Be responsible for the return of the teams equipment to OMSA on the required dates.	Both
Lines Person U10-U18	Assist the referee with running lines at games.	Outdoor
Mini Soccer Wrap Up	Assist with season wrap up event for U4-U8 age groups.	Indoor
Mini fest U4-U10 Wrap Up	50 parents to setup, run, tear down mini fest fun day at end of season.	
Phone Parent	Team communications: schedule changes, practice times etc	Both
Score Keeper	Responsible for ensuring game scores are reported to CMSA	Both
Set Up Nets U4-U18	Setup/tear down nets, corner flags, cones for games.	Both
Team Chaperone	Parent same gender as team available for practices & games.	Both
Team First Aid	Ensures first aid supplies/ice are available for games & practices.	Both
Team Gym Monitor	Assist coaches at practices to monitor school hall ways and classrooms.	Indoor
Team Manager	Assists the coach with team organization.	Both
Team Tournament Parent	Organizing tournament accommodations, meals/snacks etc.	Both
Team Volunteer Parent	Will monitor volunteer hours for team volunteers.	Both
Uniform Coordinator	Will assist Team Manager with the distribution/collections of uniforms.	Both

CLUB VOLUNTEER ROLES		
Roles	Description	Season
Age Group Coordinator	Provide any pertinent information to coaches throughout the season.	Both
As Needed	Assist the club as needed to support club activities.	Both
Board Member	Members elected at the AGM.	Both
Communications Committee	Work on communications committee to promote club soccer activities and events.	Both
Equipment Helpers	Pre & Post season counters and sorters of equipment.	Both
Equipment Manager	Be responsible for managing and distributing the club equipment.	Both
Fields Coordinator	Be responsible for lining outdoor fields	Outdoor
Fundraising Committee	Work as a group to raise dollars to support club initiatives.	Both
Fundraising Committee Chair	Lead committee in club fund raising initiatives	Both
Grant Administrator	Research available grants and assist in applications to support OMSA projects.	Both
Gyms Coordinator	Assist the Administration Director with team follow up on the user group guidelines for gyms in the Okotoks local area.	Indoor
Medals & Trophy Coordinator	Order medals and trophies for mini soccer season wrap up events.	Both
Player Registration	Assist club at In Person (On-Line) registration dates and locations	Both
Referees Coordinator	Manages the referee schedule for the season.	Outdoor
Registration Helpers	Help with in person registration	Both
Technical Committee Member	Support club in setting up programs per age group, meetings required	Both
Tournament Committee	Committee works together to organize & host 2009 outdoor tournament.	Both
Tryout Check in	Sign in players for tryouts. Distribute & collect pinnies.	Both
Volunteer Committee	Monitor volunteer hours for club and team volunteers. Recruit club volunteers as required.	Both
Website Communications	Updating website, placing club news on website as required.	Both

Many people feel that they are not "qualified" to serve as a volunteer. Our club volunteer positions require very little if any knowledge of soccer. Some positions can be shared by a group of people.

There will be full support from our existing volunteers. Club orientation workshops take place pre season for many volunteer roles including, coaches, age group coordinators and team managers.

Volunteer today - Make a difference for your club and your family, meeting new people and having loads of fun....